



## Linguistica e Filologia

### Ethical code

**Linguistica e Filologia** is an annual scientific journal published by *Sestante Edizioni* (Bg) on behalf of the Department of Foreign Languages, Literatures and Cultures of the University of Bergamo. All parties involved share the following ethical code, based on the guidelines of COPE (Committee on Publication Ethics).

#### Duties of the Publisher

The publisher provides the journal with the necessary resources to publish issues. The relationship between the Department, the Editor-in-Chief, the Scientific Committee and the Editorial Committee is based on the principle of editorial independence.

#### Duties of the Editor-in-Chief and the Scientific Committee

The decision to publish articles submitted to the journal is the sole responsibility of the Editor-in-Chief and the Scientific Committee, who are required to respect the guidelines of the journal. They are also bound by the laws on defamation, copyright infringement and plagiarism.

The journal adopts a double-blind evaluation procedure involving two reviewers (of whom at least one may not belong to the Scientific or Editorial Committee). Authors are always given the opportunity to respond to any criticism they may have received. The decision to publish a contribution that was revised by the authors in light of the suggestions of the anonymous reviewers' rests with the Editor-in-Chief and the Scientific Committee. Their evaluation should be based exclusively on the scientific content of the contribution, regardless of the authors' theoretical approach, ethnicity, citizenship, sexual orientation, religious beliefs or political affiliation.

In the case that errors, inaccuracies, conflicts of interest or cases of plagiarism are identified in a published article, the journal is obliged to publish the necessary corrections and clarifications or to withdraw the paper.

The Editor-in-Chief and the Scientific Committee cannot disclose information on the texts submitted for publication to any person other than the Authors, the Reviewers and potential Reviewers.

#### Duties of the Authors

When submitting a publication proposal, the Authors are required to comply with the Editorial guidelines available on the journal's website.



Authors are required to guarantee the originality of their work, as well as to correctly indicate all sources and studies used and adequately quote the work and / or words of other authors.

The authorship of the submission must be correctly stated, with the explicit indication of all those who made a significant contribution to the research in its various phases, including design, realization, and drafting.

Authors are required to indicate any sources of funding for the research and / or project that led to the realisation of the article.

During the revision process, a text submitted for publication cannot be submitted to other journals.

Authors are required to promptly inform the Editor-in-Chief of the journal of any significant errors or inaccuracies they may have identified after submitting the proposal, in order for it to be withdrawn or for the necessary corrections to be made.

### **Duties of the reviewers**

The Reviewers express their opinion on the article they anonymously received from the Editorial Committee, making any suggestions they deem useful to improve the text. Reviewers who for reasons of time or lack of expertise cannot carry out the revision of a submission are required to promptly notify the Editorial Committee of their inability to carry out the revision.

Reviewers cannot discuss the assigned submissions with other people without the explicit authorization of the Editor-in-Chief. In any case, all confidential information or indications obtained during the review process must be considered confidential and cannot be used for other purposes.

The Reviewers must express their opinion on the text objectively and in a clear and adequately motivated manner. They may not criticize or personally offend an author. Reviewers are required to report to the Editorial Committee any substantial similarities or overlaps between the assigned submission and any other published document of which they may have knowledge.